

BRITTANY CAITLIN ROSTRON

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PRODUCTION EXPERIENCE:

- MEN IN BLACK 3 – Location Coordinator – Columbia – Astoria, NY (June '10 – Present)
- THE SMURFS MOVIE – Script Coordinator – Columbia/Sony Pictures Animation – Astoria, NY (May – June '10)
- CUTTER PRODUCTIONS – Associate Producer - Canon PowerShot – Andre Uhl – Commercial – NY, NY (March '10)
- THE SORCERER'S APPRENTICE – Office PA – Disney – Jon Turteltaub – Feature Re-shoots – NY, NY (Feb – Mar '10)
- NURSE JACKIE – Office PA – Showtime/Nurse Productions – Television Series – Astoria, NY (January '10)
- ADJUSTMENT BUREAU – Office PA – Independent – George Nolfi – Feature – New York, NY (Nov – Dec '09, Feb '10)
- IT'S COMPLICATED – Office PA – Universal – Nancy Meyers – Feature – Brooklyn, NY (Jan – August '09)
- LOVE & OTHER IMPOSSIBLE PURSUITS – Office PA – Independent – Don Roos – Feature – NY, NY (Sept '08 – Jan '09)
- REVOLUTIONARY ROAD – Office PA – DreamWorks – Sam Mendes – Feature Re-shoots – Brooklyn, NY (August '08)

OTHER PROFESSIONAL EXPERIENCE:

- FREELANCE – Script Consultant/ Story Analyst – New York, NY (May '08 – Present)
Content/copy edited synopses, treatments, original screenplays and stage plays for screenwriters and playwrights • Completed research tasks assigned including the development of various materials for inclusion in investor proposals
- NEW YORK INTERNATIONAL FRINGE FESTIVAL – Venue Director – New York, NY (June – August '08)
Acted as liaison between twelve theater companies, theater manager of CSV Milagro space and Fringe staff, including the development and management of comprehensive rehearsal and performance schedules for all companies
- FILMAKA.COM – Film Competition Finalist – International (June – August '08)
Produced my original short script, *The Collection*, as part of an international competition sponsored by SAB Miller Brewing Company • Hired crew, held auditions, secured permits and shooting locations and managed provided budget
- CHAMBERLAIN COMMUNICATIONS GROUP – Account Executive – NY, NY (June '05 – April '08)
Managed media schedule, travel and onsite talent and media relations for media tours in over 30 cities nationwide • Researched, wrote and designed chapters of the multiple-award-winning book *Joe Montana's Family Playbook* • Organized an intern committee charged with interviewing, hiring and managing all office interns
- INDEPENDENT – Playwright/Producer – Long Island City, NY (February – May '08)
Acted as the liaison between The Secret Theatre, the creative team, and attending industry professionals for an industry reading and cocktail hour for my play *The Virgin, the Witch & the Wardrobe* • Organized and promoted a fundraiser to cover costs for *VW&W* reading and future productions
- THE LOOKING GLASS THEATRE – AD/SM – New York, NY (November '05 – February '06)
Coordinated schedules and rehearsals for 20-person cast and 10-person crew • Edited and rewrote parts of *Avalon* script which received several Spotlight On Awards including Best Production and a nomination for Best Playwright in 2006
- INTRINSIC VALUE FILMS – Producer/Development Assistant – New York, NY (August '04 – March '05)
Oversaw a small staff of interns and managed the review of new script submissions • Attended company's film screenings and offered feedback • Proofread and rewrote film proposals, treatments and contracts
- CARMICHAEL FILMS – Intern – New York, NY (June – August '04)
Provided coverage for feature-length scripts

SKILLS: Proficient in MS OFFICE programs & FINAL DRAFT • Exceptional organizational skills exemplified by the development of a new timetable system used to combine the schedules of four companies participating in an event which was used as model for all participating companies moving forward • Impeccable memory when it comes to people's likes and dislikes, which consequently makes her an amazing gift-giver

EDUCATION: Syracuse University • May 2004 • Magna cum laude • S.I. Newhouse School of Public Communications • B.A. Television, Radio and Film • Dual Major: English and Textual Studies